

Appendix H

Year One Annual Report Materials
City of Sand City

1. PUBLIC EDUCATION AND OUTREACH

All information pertaining to this Minimum Control Measure is contained in Appendix A.

2. PUBLIC INVOLVEMENT AND PARTICIPATION

Much of the work involved in carrying out the BMPs and meeting the Measurable Goals for this Minimum Control Measure was carried out as a group activity of the eight co-permittees, and is reported on in Appendix B. Only the information that is specific to this entity for certain of the BMPs and Measurable Goals is reported below in this Section. These BMPs and Measurable Goals are highlighted in **boldface** and with an asterisk in the tables below.

Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Im ple men ted</i>	<i>Not Ap pli cable</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
Encourage general public participation in programs and activities designed to promote understanding and awareness of storm water pollution, such as cleanup events and restoration activities. (See pages E-23 through E-29 of Appendix E of the MRSWMP for the Public Participation and Involvement Program)	2-1.a	Draft annual report will be posted on the website and in city offices for review by public one month prior to Annual Workshop No. 2	X					
	2-2.a*	Provide financial sponsorship support for Annual Coastal Cleanup Day in Monterey County or other local beach clean up efforts.	X					
	2-2.b*	Recruit volunteers through municipal employee base and through advertising for Annual Coastal Clean Up Day or other local clean up efforts.	X					
	2-2.c*	Provide support for, or assistance with, storm drain stenciling through providing supplies, volunteer recruitment, and staff labor.	X					
	2-2.d	Provide financial support for, or assistance with, volunteer monitoring programs and public participation events such as: Urban Watch, First Flush, Snapshot Day, and Walk N’ Talk Days	X					

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			<i>Im ple men ted</i>	<i>Not Ap plic able</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
Become an active participant in the Citizen Water Quality Monitoring Network (See pages E-23 through E-29 of Appendix E of the MRSWMP for the Public Participation and Involvement Program)	2-3.a	A representative from the MRSWMP group will become an active participant in the Citizen Water Quality Monitoring Network.	X					

Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-1.a	All written public comments submitted and notes taken at workshop will be considered for inclusion in the annual report and kept on file.	X			
2-1.b	40 participants per workshop	X			
2-1.c	40 participants per workshop	X			
2-2.a*	Annual financial sponsorship of up to \$500 to cover expenses not covered by sponsors.	X			
	Provide staffing that amounts to 40 hours for coordinating this event.	X			The City provided a contact person, Michael Klein, to work with the coordinator of this event, Jill Poudrette of the California Department of Parks and Recreation, to assist with the event's activities within or close to the City.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-2.b*	Each permit holder to recruit volunteers through two separate agency channels; e.g. email, paycheck stuffers, internal newsletters, etc. Track recruitment efforts, coordination support and financial support, and track number of participants and volume of waste collected and report this information in the Annual Reports for the indicated years.	X			The City used email, which is its only means of communication with its employees on informational matters, to recruit Coastal Cleanup Day volunteers. An overall report on the success of the event is included in Appendix B.
	Air radio advertising before the event to encourage public participation	X			
2-2.c*	Utilization of 100 hours of staff time through “Save the Whales” nonprofit organization to recruit college and civic organizations for stenciling events.	X			
	Provide stenciling equipment, supplies, and maps of inlets to be stenciled, and complete a minimum of 300 drains and tabulate areas stenciled. Percent of all entities completed per year will be approximately 5-10%.	X			The City’s Chief of Police, Michael Klein, coordinated with the MRSWMP’s Public Education and Outreach Program Coordinator to carry out the storm drain stenciling. He also offered to assist her in getting volunteers, but she reported that she already had sufficient volunteers. A summary of the stenciling work is included at the end of this Appendix.
2-2.d	Provide \$13,000 annual contribution for Urban Watch for professional staffing, equipment, lab analysis, and report writing.	X			
	Provide \$1,500 annually for Urban Watch for print ads to recruit volunteers.	X			

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2-2.d (cont'd)	Provide \$3,000 annual contribution for First Flush for professional staffing, equipment, lab analysis, and report writing.	X			
	Purchase \$7,000 annually for radio ads to promote participation in First Flush	X			
	Provide \$1,500 annually for First Flush for print ads to recruit volunteers.	X			
	Provide \$1,000 annual contribution for Snapshot Day for professional staffing, equipment, lab analysis, and report writing.	X			
	Provide \$500 annually for Snap Shot Day for print ads to recruit volunteers.	X			
	Provide \$300 to \$500 annually for Walk N' Talk to garner public participation and a co-host representative for each event.	X			
	Year 1: Based on existing scientific studies and data identify with specificity the geographic areas within the jurisdiction of each municipality that are sources of pollution, including T. Gondii, and other pathogens, impacting California sea otters and results included in the Annual Report; Year 2: Create and implement a program to reduce and eliminate the sources of pollution identified as impacting sea otters. The program and implementation will be described in the Annual Report.	X			

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-3.a	100% of monitoring network meetings to be attended annually by member of MRSWMP group.	X			

3. ILLICIT DISCHARGE DETECTION AND ELIMINATION

Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Im ple men ted</i>	<i>Not Ap pli cable</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
Create a unified place for public to call in potential illicit discharges	3-1.a	Enter into an agreement with “911 Earth” to use their 1-800-CLEANUP hotline for the public to report illicit discharges by zip code	X					
	3-1.b	Advertise 1-800-CLEANUP call-in number on MRSWMP generated-media and educational materials	X					
	3-1.c	Using the protocol contained on pages E-30 through E-33 of Appendix E of the MRSWMP, investigate and take appropriate action on each report of illicit discharge that is received.	X					
Storm water system mapping	3-2.a	Complete preparation of the storm drain system map contained on pages E-34 through E-36 of Appendix E of the MRSWMP, showing the location of all outfalls discharging to waters of the state and other MS4s that receive discharges from those outfalls	X					
Implement and maintain a program to detect and eliminate illicit connections and/or discharges; i.e., sewer overflows, fluid dumping in catch basins etc.	3-3.a	Using the training materials contained on pages F-2 through F-7 of Appendix F of the MRSWMP, train inspection personnel and other municipal staff, and obtain resources necessary to inspect businesses.	X					
Implement and maintain a program to detect and eliminate illicit connections and/or discharges; i.e., sewer overflows, fluid dumping in catch basins etc.	3-3.b	Using the inventory of businesses to be inspected and the inspection checklists contained on pages E-37 through E-77 of Appendix E of the MRSWMP, prioritize the businesses to be inspected, and perform compliance inspections on these businesses to identify illicit connections and illegal discharges. Discharges to Environmentally Sensitive Areas, discharges to Areas of Special Biological Significance, restaurants/fast food chains, auto repair shops, and gas stations will receive top prioritization in scheduling these inspections.	X					

BMP Description	BMP No.	Implementation Plan	Status					
			Im ple men ted	Not Ap plic able	Mod ified	Eff ective	Un known	Not Eff ective
	3-3.c	Create hotline for public reporting of illicit connections	X					
Implement and maintain a program to detect and eliminate illicit connections and/or discharges; i.e., sewer overflows, fluid dumping in catch basins etc.	3-3.d	Using the protocol contained on pages E-78 through E-79 and E-95 through E-98 of in Appendix E of the MRSWMP, take action as necessary to eliminate 100% of the illicit connections and illegal discharges that are identified in this year	X					
<p>Adopt an ordinance with standards for storm water pollution prevention.</p> <p>Ordinance to include definitions of illegal disposal activities, including requirements pertaining to mat wash downs, hood cleaning, etc., and requiring firms to notify Public Works of all such cleaning activities, with penalties for violations. Ordinance will also outline responsibility for any clean up determined necessary.</p>	3-4.a	Using the guidance document and model ordinance contained on pages E-80 through E-98 of Appendix E of the MRSWMP, each Participating Entity will adopt a storm water ordinance revised to be specific to each entity's needs through appropriate governing body procedures.	X					

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			<i>Im ple men ted</i>	<i>Not Ap plic able</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
Implement a permit boundary-wide education program addressing the negative effects on water quality through illegal discharges, improper waste disposal and other non-storm water discharges.	3-6.a	This is included in the Public Education and Outreach Program contained on pages E-1 through E-23 of Appendix E of the MRSWMP.	X					

Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
3-1.a	Date agreement was executed	X			Earth 911, the organization that operates the 1-800-CLEANUP hotline system, does not use a written agreement, but simply activates an entity's hot line voice prompts on its call-in system based on information provided by the entity via email. The system was activated with the City's voice prompt information in February 2007, and has been continuously active ever since.
3-1.b	Advertised on a minimum of 8 different media pieces: 4 in English, 4 in Spanish	X			See Appendix A for information regarding this BMP, which was performed by the eight co-permittees as a group activity.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
3-1.c	100% of all reports of illicit discharge investigated and report on outcome of each case in the form of “closed”, “ongoing enforcement”, or “still investigating source”.	X			The City used the “Illicit Discharge/Connection Reporting and Response” form contained on page E-33 of the MRSWMP to document all storm water pollution incidents within its jurisdiction. These forms were made available to the City’s Public Works and Police Department personnel, who were considered to be the most likely members of the City’s staff to observe such incidents, or to whom such incidents would be reported by other City staff members or members of the public. Copies of all of these forms are at the end of this Appendix, along with a description of the City’s enforcement procedures taken in response to these incidents.
3-2.a	Each Participating Entity to complete its mapping by end of Year 1, except Monterey County which will complete its mapping by end of Year 3	X			The City’s storm drainage system map was updated in 2007 and shows all of the City’s outfalls as well as its internal storm drainage system components. This updated mapping information was used to prepare the updated map showing all of the City’s outfalls in Appendix K. Of particular note in the City of Sand City is the fact that a portion of its storm drainage system, that which serves the two large shopping centers (Edgewater Center and Sand Dollar Center) in the northerly portion of the city, does <u>not</u> discharge to an outfall. Flows from these shopping centers go through an interceptor, with oil absorbent pillows, which removes sediments and floatable materials before discharging the clarified water to a percolation field.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
3-3.a	Sufficient personnel trained and prepared to perform inspections beginning in Year Two	X			Because the City intends to hire the MRWPCA to perform its inspections, the City did not send any representatives to attend this training session for this BMP, which was put on as a group activity by the eight co-permittees on May 22, 2007. A number of personnel from MRWPCA did attend the training session. The trainer, Mr. Robert Ketley, provided a comprehensive training program covering all of the subject areas necessary to carry out the inspections required under this BMP. A description of the training program is contained in the body of the MRSWMP Annual Report document.
3-3.b	Minimum of 100% of inventoried businesses inspected by the end of the permit term.	X			Business inspections will begin as soon as the contract with MRWPCA to perform the inspections has been finalized. This is expected to occur by the fall of 2007.
3-3.c	See BMP 3-1.a	X			See the Comments for See BMP 3-1.a.
3-3.d	100% of all reports of illicit connections and illegal discharges investigated and report on outcome of each case in the form of “closed”, “ongoing enforcement”, or “still investigating source”.	X			See the Comments above under BMP 3-1.c.
3-4.a	Date ordinance implemented (implemented within 3 months of permit coverage for all entities except Monterey County, which will implement within 6 months of permit coverage)	X			The City adopted its storm water ordinance on February 20, 2007.
3-6.a	Summary of methods used to educate the public about the impacts of illegal discharges and improper waste disposal to be included in the Annual Reports.	X			See Appendix A for information regarding this BMP, which was performed by the eight co-permittees as a group activity.

CONSTRUCTION SITE STORM WATER CONTROL

Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Im ple men ted</i>	<i>Not Ap pli cable</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
<p>Adopt an ordinance with standards for storm water pollution prevention associated with construction activities.</p> <p>Ordinance to include standards for general construction site waste management for construction activities as defined by the General Construction Storm Water Permit</p>	4-1.a	<p>Using the guidance document and model ordinance contained on pages E-84 through E-98 and E-125 through E-131 of Appendix E of the MRSWMP, each Participating Entity will adopt a storm water ordinance revised to be specific to each entity's needs through appropriate governing body procedures</p>	X					
<p>Implement procedures for site inspection and enforcement of BMP control measures</p>	4-3.a	<p>Train appropriate staff on the construction site inspection procedures. Topics to be covered in this training will be the applicable portions of the materials contained on pages E-125 through E-136 of Appendix E, consisting of:</p> <ol style="list-style-type: none"> 1. The Guidance Document for Policies and Procedures Pertaining to Construction Sites 2. Construction Site Plan Review and Inspection Procedures 3. Inspection Checklist for Construction Sites 	X					
<p>Implement procedures for receipt and consideration of information submitted by the public regarding storm water runoff impacts associated with construction projects.</p>	4-4.a	<p>Use the procedures contained on pages E-30 through E-33 of Appendix E of the MRSWMP to facilitate the receipt of, and the response to, reports from the public of storm water pollution from construction sites.</p>	X					

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Im ple men ted</i>	<i>Not Ap plic able</i>	<i>Mod ified</i>	<i>Eff ective</i>	<i>Un known</i>	<i>Not Eff ective</i>
Implement a permit boundary-wide education program addressing the negative effects on water quality from improperly managed construction site runoff.	4-4.b	<p>Twice per year at construction contractor professional meetings, present an educational program regarding prevention of storm water pollution from construction sites. The program will cover the four guiding principles for controlling runoff from construction sites, which are included in the BMP Guidance Series:</p> <ul style="list-style-type: none"> • Construction site planning • Minimization of soil movement • Capturing of Sediment • Good housekeeping practices <p>At these presentations handouts describing construction site permitting procedures and construction site BMPs will also be distributed.</p>	X					

Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
4-1.a	Date ordinance implemented (implemented within 3 months of permit coverage for all entities except Monterey County, which will implement within 6 months of permit coverage)	X			See the Comments above under the Measurable Goal for BMP 3-4.a

4-3.a	100 % of existing appropriate staff trained by Year 2, then all new appropriate employees every year after that, with periodic refresher training provided	X			Harvey Drone and Fred Menezes of the City's Public Works Department both attended the training session for this BMP, which was put on as a group activity by the eight co-permittees on August 7, 2007. The trainer, Mr. Robert Ketley, provided a comprehensive training program covering all of the subject areas necessary to perform the plan reviews and to carry out the inspections required under this BMP. A description of the training program is contained in the body of the MRSWMP Annual Report document.
4-4.a	100% of all reports of construction site storm water pollution investigated and report on outcome of each case in the form of "closed", "ongoing enforcement", or "still investigating source".	X			Harvey Drone of the City's Public Works Department monitors construction sites throughout the City and provides direction to contractors about storm water pollution prevention problems when he observes them. He said the contractors have been very cooperative in promptly implementing his directions, and as a consequence there have been no observed or reported storm water pollution incidents from construction sites during the current reporting period. See also the Comments above under the Measurable Goal for BMP 3-1.c
4-4.b	Provide educational programs that reach at least 20 construction firms each year.	X			This Measurable Goal was met by all eight of the co-permittees as a group activity, and is reported on in the body the MRSWMP Annual Report.

The table below, recommended in the SWRCB's guidelines for the preparation of Annual Reports, summarizes the results of construction-related BMPs and Measurable Goals for the current reporting period.

Issue	This Reporting Period	Last Reporting Period	Comments
How many erosion and sediment control plans were reviewed?	N/A	N/A	The Construction Site BMP Guidance Series requirements do not go into effect until the start of permit Year 2 (the next reporting period).

Issue	This Reporting Period	Last Reporting Period	Comments
How many construction sites were inspected to determine compliance with your construction storm water requirements?	N/A	N/A	The Construction Site BMP Guidance Series requirements do not go into effect until the start of permit Year 2 (the next reporting period).
At how many construction sites were violations noted?	N/A	N/A	The Construction Site BMP Guidance Series requirements do not go into effect until the start of permit Year 2 (the next reporting period).
At these sites, how many site owners or operators were penalized through a formal enforcement action?	N/A	N/A	The Construction Site BMP Guidance Series requirements do not go into effect until the start of permit Year 2 (the next reporting period).

5. POST-CONSTRUCTION STORM WATER MANAGEMENT

Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Im ple men ted</i>	<i>Not Ap pli cable</i>	<i>Mod If ied</i>	<i>Ef fec tive</i>	<i>Un known</i>	<i>Not Ef fec tive</i>
<p>Adopt an ordinance with standards for storm water pollution prevention associated with storm water systems installed in new developments and redevelopments.</p> <p>Ordinance to include standards for the design, operation, and maintenance of post-construction storm water pollution prevention systems in new developments and redevelopment.</p>	5-1.a	<p>Using the guidance document and model ordinance contained on pages E-84 through E-98 and E-137 through E-143 of Appendix E of the MRSWMP, each Participating Entity will adopt a storm water ordinance revised to be specific to each entity's needs through appropriate governing body procedures.</p>	X					

Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
5-1.a	Date ordinance implemented (implemented within 3 months of permit coverage for all entities except Monterey County, which will implement within 6 months of permit coverage)	X			See the Comments above under the Measurable Goal for BMP 3-4.a

The table below, recommended in the SWRCB's guidelines for the preparation of Annual Reports, summarizes the results of New Development/Redevelopment-related BMPs and Measurable Goals for the current reporting period.

Issue	This Reporting Period	Last Reporting Period	Comments (ex. frequently seen project types, types of BMPs)
How many post-construction plans were reviewed?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many plans included post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many sites were inspected to verify installation of post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many sites were inspected to verify the proper operation and maintenance of post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.

6. POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>					
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Modified</i>	<i>Effective</i>	<i>Unknown</i>	<i>Not Effective</i>
Implement an education and training program for employees (general and then specific to targeted employee groups, including supervisors) about the impacts of storm water pollution from municipal activities and hazardous materials disposal, and how to implement the selected BMPs to reduce these impacts.	6-1.a	Using the training outline and materials contained on pages F-22 through F-34 of Appendix F of the MRSWMP, train appropriate municipal employees (including supervisors) on storm water pollution issues.	X					
Inspection program of municipal hazardous materials storage facilities	6-2.a	Promptly correct any hazardous materials inspection deficiencies reported by the County inspectors, who are responsible for all of the hazardous materials inspections in Monterey County. (The inspection forms used by the County are contained on pages E-146 through E-168 of Appendix E of the MRSWMP and indicate the thoroughness that the County's inspections entail.)	X					
Implement a program that effectively manages landscaping and lawn care activities to minimize the potential for storm water pollution.	6-4.a	Train municipal staffs to use the procedures contained on pages E-175 through E-176 of Appendix E of the MRSWMP to properly manage landscape and lawn care activities. Offer training to other agencies such as school districts beginning in Year 3.	X					
	6-4.b	Perform spraying during times where rain is not predicted	X					

BMP Description	BMP No.	Implementation Plan	Status					
			Implemented	Not Applicable	Modified	Effective	Unknown	Not Effective
Implement procedures to ensure the dechlorination and/or debromination of pool water prior to discharge to the storm water system	6-5.a	Use the procedures contained on pages E-177 through E-179 of in Appendix E of the MRSWMP for the proper disposal of swimming pool water.		X				
Conduct sweeping on a frequent and regular basis and focus sweeping schedule on high impact/dry weather sites	6-6.a	Conduct sweeping on a regular basis in accordance with the programs and plans contained on pages E-180 through E-196 of Appendix E of the MRSWMP.	X					
Implement a program to prevent pollutants from automotive activities, such as vehicle fluids, from entering storm drains	6-7.a	Provide designated area for all vehicle maintenance.	X					
	6-7.b	Move maintenance and repair activities indoors or under a covered area whenever possible	X					
	6-7.d	Stencil all storm drain inlets in corporation yard areas	X					
	6-7.e	Using the Vehicle Service Facilities Inspection Checklist contained on pages E-71 through E-77 of Appendix E of the MRSWMP, inspect the MS4's vehicle maintenance facilities annually and correct any deficiencies noted.	X					
	6-7.f	Store materials and wastes under cover whenever possible	X					
	6-7.g	Train all employees repairing municipal vehicles on proper pollution prevention techniques	X					
Implement a program to prevent pollutants from washing municipal vehicles, such as vehicle fluids and phosphate soaps, from entering storm drains.	6-8.a	Training of municipal employees in proper vehicle washing techniques	X					
	6-8.b	Using the vehicle washing portion of the Vehicle Service Facilities Inspection Checklist contained on pages E-75 through E-76 of Appendix E of the MRSWMP, inspect the MS4's vehicle washing facilities annually and correct any deficiencies noted.	X					

BMP Description	BMP No.	Implementation Plan	Status					
			Implemented	Not Applicable	Modified	Effective	Unknown	Not Effective
Implement a program of regularly cleaning storm drains and inlets to prevent accumulated pollutants from being discharged with the storm water (See Appendix E of the MRSWMP for a complete discussion of the work to be performed under BMP 6-10	6-10.a	Stencil catch basins and inlets as needed as prevention measure	X					
	6-10.b	Inspect catch basins and inlets in the designated “hot spots” listed on page E-199 of Appendix E of the MRSWMP annually prior to rainy season, and clean as necessary	X					
	6-10.c	Clean and repair catch basins, inlets and piping as identified through inspections prior to November 1 st annually	X					
	6-10.d	Re-inspect identified problem areas of debris accumulation during wet season	X					
	6-10.e	Keep documentation of inspections and cleanings	X					

Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-1.a	100 % of existing appropriate staff trained by Year 2, then all new employees every year after that. Perform pre- and post-training testing to measure training effectiveness.	X			Due to an internal miscommunication, no City representatives attended the training session for this BMP, which was put on as a group activity by the eight co-permittees on February 14 and 21, 2007. In lieu of attending that training session, the City conducted its own internal training session on June 6, 2007 using a professionally prepared training video titled "Municipal Storm Water Pollution Prevention." This video training program covers essentially the same topics as were covered in the training session put on as a group activity in February. Harvey Drone and Fred Menezes of the City's Public Works Department took this video training program and completed pre-and post-training tests. The tests indicated that their knowledge of this material improved by 26% as a result of the training, with post-testing results showing an average score of 97% correct answers.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-2.a	100% of noted deficiencies corrected within 30 days of notification by the County			X	<p>Per Patrick Mauri of the Monterey County Department of Health, Division of Environmental Health, the City does not store or generate enough hazardous materials to warrant having annual inspections, or even having a Business Response Plan. Here is an excerpt from the County's website on this issue:</p> <p><i>“State and Federal Community-Right-to-Know laws were passed in response to the 1984 chemical disaster in Bhopal, India. These laws allow the public access to information about the amounts and types of chemicals in use at local businesses and they require the businesses to plan and prepare for possible chemical emergencies. In Monterey County, the Monterey County Environmental Health Division, which is the local CUPA (Certified Unified Program Agency) administers this program and acts as the repository of this</i></p>

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-2.a (Cont'd)	100% of noted deficiencies corrected within 30 days of notification by the County			X	<p>information.</p> <p><i>A Business Response Plan and Inventory is required of any facility which generates any quantity of hazardous waste or which handles hazardous materials in amounts greater than:</i></p> <p style="padding-left: 40px;"><i>55 gallons for liquids</i> <i>500 pounds for solids</i> <i>200 cubic feet for compressed gases “</i></p> <p>Mr. Mauri said he had visited Sand City twice in the past and each time learned that the City does not meet any of the criteria that would trigger the filing of a Business Response Plan and Inventory, and therefore the County does not do an annual inspection of the City's facilities. Mr. Mauri said he probably would <u>not</u> be making any further visits to the City, as he did not anticipate that the City would reach any of these trigger levels.</p> <p>Therefore, this Measurable Goal is not applicable to this city.</p>

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-4.a		X			Harvey Drone and Fred Menezes, of the City's Public Works Department which is responsible for landscaping and parks management and maintenance, attended the training session for this BMP, which was put on as a group activity by the eight co-permittees on May 3, 2007. The trainer, Mr. Phil Boise of Urban Ag Ecology, provided a comprehensive training program covering the IPM, landscape management, and irrigation issues required under this BMP. A description of the training program is contained in the body of the MRSWMP Annual Report document. A description of the irrigation system performance evaluation performed by the City on June 1, 2007 in fulfillment of this Measurable Goal is included at the end of this Appendix.
6-4.b	100% of spraying done when rain is not predicted	X			The City's standard operating procedures pertaining to spraying, which is done sparingly and only with Roundup and no other products, is to not perform spraying whenever it is excessively windy or when rain is forecast for the immediate future.
6-5.a	Pool water dechlorinated and/or debrominated prior to discharge to storm drain system 100% of the time			X	The City does not own or operate any swimming pools, so this BMP is not applicable to the City.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-6.a	100% of Sweeping in each MS4 performed in accordance with the MS4's Plan	X			The City has an ongoing litter pickup program throughout the city. This work is performed under contract by Hope Rehabilitation Services. Litter along the heavily used Recreation Trail near the coastline is picked up on a regular basis (3 to 4 times per week) under this contract, and litter in the City Hall parking lot is picked up daily on weekdays. Under a contract with the City of Monterey, all of the City's streets are swept once per week, except the Recreation Trail since their equipment is too large to manage such a narrow path. The Recreation Trail is swept on a regular basis under a contract with Griffin's Maintenance Company. Information describing the City's street sweeping program that fulfills the requirements of this BMP is included at the end of this Appendix.
6-7.a	100% of MS4s have designated area for vehicle maintenance			X	All of the City's vehicle maintenance is performed under contract by the City of Monterey at Monterey's facilities. No vehicle maintenance is performed in Sand City. Therefore, this BMP is not applicable to the City.
6-7.b	100% maintenance and repair activities moved indoors or covered area whenever possible			X	As noted in the Comments under BMP 6-7.a above, this Measurable Goal is not applicable to the City.
6-7.d	100% of storm drain inlets in the corporation yard stenciled by end of Year 1 and any new inlets which may be created stenciled immediately after being built. Stenciling redone in Year 5.			X	There are no storm drains within the Corporation Yard. All storm water from the Corporation Yard percolates onsite into the sandy soil. Therefore, this BMP is not applicable to the City.
6-7.e	100% of noted deficiencies corrected.			X	As noted in the Comments under BMP 6-7.a above, this Measurable Goal is not applicable to the City.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-7.f	100% of materials stored under cover whenever possible			X	No vehicle maintenance materials are stored in Sand City, since all of its vehicle maintenance work is done by the City of Monterey. As noted in the Comments under BMP 6-7.a above, this Measurable Goal is not applicable to the City.
6-7.g	This training is included in BMP 6-1.a			X	As noted in the Comments under BMP 6-7.a above, this Measurable Goal is not applicable to the City. However, the City's employees did receive training on this topic, as described in the Comments for the Measurable Goal under BMP 6-1.a.
6-8.a	This training is included in BMP 6-1.a			X	All City vehicles are washed at a commercial car wash, and the City has no vehicle washing facilities of its own. Therefore, this Measurable Goal is not applicable to the City. However, the City's employees did receive training on this topic, as described in the Comments for the Measurable Goal under BMP 6-1.a.
6-8.b	100% of noted deficiencies corrected.			X	As noted in the Comments under BMP 6-8.a above, this Measurable Goal is not applicable to the City.
6-10.a	Stenciling is covered under BMP 2-2.c	X			See Comments under the Measurable Goal for BMP 2-2.c.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-10.b	100% of “hot spot” catch basins and inlets inspected, and cleaned as necessary, each year prior to start of rainy season	X			The “hot spots” in the City are the shopping centers, which are privately owned. Sweeping and storm drain cleaning in these areas is performed by a private firm under contracts with the shopping center managers. The City is not directly involved in these sweeping or storm drain maintenance activities, since the shopping centers are on private property, not City-owned property. As discussed in the Comments for the Measurable Goal under BMP 3-2.a, flows from these shopping centers go through an interceptor, with oil absorbent pillows, which removes sediments and floatable materials before discharging the clarified water to a percolation field. The City contracts with a firm, “Storm Water Inspection and Maintenance Systems,” to regularly inspect and maintain the interceptor and percolation systems.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-10.c	By November 1 st annually, address cleaning and repair needs of prioritized catch basins, inlets & piping as identified during inspections	X			The City's Public Works Department personnel open and inspect all of the City's catch basins before the first rainfall of each year, normally in September and/or October. Those catch basins which the inspections indicate need to be cleaned are included in the scope of work for the cleaning contract the City has with Griffin's Maintenance Company, which has a vacuum unit that is used to clean out the catch basins. The vacuumed material is taken to the sanitary landfill for disposal. The City's Public Works Department personnel reinspect each of the catch basins after the cleaning work has been performed, to confirm that they have been properly cleaned prior to authorizing payment for the work. A description of the City's Storm Drain System Inspection and Maintenance procedures is included at the end of this Appendix. See also the Comments under BMP 6-10.b above.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-10.d	Re-inspect 100% of problem areas	X			Historically the only problem area in the City has been at the Bay Street outfall, which has sanded up in the past causing localized flooding in some parts of the City. Public Works Department personnel check this regularly (daily throughout the winter as part of their inspection rounds), even when it is not raining, to make sure that it is clear of sand back up from the ocean, so that the outfall can discharge freely. There is a seawater recirculation pump that is intended to keep sediment washed out of the flat section of the reinforced concrete box at the Bay Street outfall, and that is included in these inspections.
6-10.e	Documentation kept on file	X			See the Comments under BMP 6-10.b above.

SUPPORTING MATERIALS FOR BMP 2-2.a

SUPPORTING MATERIALS FOR BMP 2-2.b

In prior years Council members, the Mayor, the City Manager, and Public Works and Police personnel have participated in Coastal Cleanup Day on behalf of the City. The City has made available an off-road vehicle for trash hauling, and has provided food, drinks, and cleanup supplies for the volunteers. For these reasons there has been a very good turnout for the event.

SUPPORTING MATERIALS FOR BMP 2-2.c

STORM DRAIN INLET STENCILING

TOTAL NUMBER OF STORM DRAINS IN THE CITY	NO. OF STORM DRAINS STENCILED	PERCENTAGE OF CITY STORM DRAINS STENCILED
29	21	72%

SUPPORTING MATERIALS FOR BMP 3-1.c

Illicit Discharge/Connection Reporting and Response

Date/Time:	4-9-07 11:15 AM.	Report No.	1
Received by:	Fred		
Reported by:	Officer Graziano		
Address:	Sand city police		
Phone:	394-1451		
Location:			

Report:	<table border="0" style="width: 100%;"> <tr> <th style="text-align: left;">Material</th> <th style="text-align: left;">Land Use</th> </tr> <tr> <td> <input type="checkbox"/> Hazardous <input type="checkbox"/> Wastewater <input type="checkbox"/> Oil/Grease </td> <td> <input checked="" type="checkbox"/> Sediment <input checked="" type="checkbox"/> Other <u>water</u> <input type="checkbox"/> Unknown </td> </tr> </table>	Material	Land Use	<input type="checkbox"/> Hazardous <input type="checkbox"/> Wastewater <input type="checkbox"/> Oil/Grease	<input checked="" type="checkbox"/> Sediment <input checked="" type="checkbox"/> Other <u>water</u> <input type="checkbox"/> Unknown	<table border="0" style="width: 100%;"> <tr> <td> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Public </td> <td> <input type="checkbox"/> Construction Site </td> </tr> </table>	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Public	<input type="checkbox"/> Construction Site
Material	Land Use							
<input type="checkbox"/> Hazardous <input type="checkbox"/> Wastewater <input type="checkbox"/> Oil/Grease	<input checked="" type="checkbox"/> Sediment <input checked="" type="checkbox"/> Other <u>water</u> <input type="checkbox"/> Unknown							
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Public	<input type="checkbox"/> Construction Site							

Est. Quantity:	1,000 gal.
----------------	------------

Direct/Constructed Connections Found?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---------------------------------------	---------------------------------------------------------------------

Description:	Water Break 6" main at Contra Costa St @ Redwood
--------------	--------------------------------------------------

Source Investigation Conducted?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Source Identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---------------------------------	----------------------------------------------------------	--------------------	---------------------------------------------------------------------

Source/Owner of Discharge/Connection:	
---------------------------------------	--

Entered Storm Drain System/Receiving Waters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
----------------------------------------------	---------------------------------------------------------------------

Action and Closure

Referred To:	Carl Au water
Phone:	
City:	50 Regsdale, Monterey Ca.
Dept.:	
Action Taken	Main line repaired.

Date Closed:	4-9-07
--------------	--------

Checked Storm ~~and~~ drain no sediment in bottom

Illicit Discharge/Connection Reporting and Response

Date/Time:	5-17-07	3:45 PM	Report No.	2																		
Received by:	Harvey																					
Reported by:	Chief Klein																					
Address:	Sand City Police																					
Phone:	394-1451																					
Location:																						
Report:	<table border="1"><thead><tr><th colspan="2">Material</th></tr></thead><tbody><tr><td><input type="checkbox"/> Hazardous</td><td><input checked="" type="checkbox"/> Sediment</td></tr><tr><td><input type="checkbox"/> Wastewater</td><td><input checked="" type="checkbox"/> Other water</td></tr><tr><td><input type="checkbox"/> Oil/Grease</td><td><input type="checkbox"/> Unknown</td></tr></tbody></table>		Material		<input type="checkbox"/> Hazardous	<input checked="" type="checkbox"/> Sediment	<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other water	<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<table border="1"><thead><tr><th colspan="2">Land Use</th></tr></thead><tbody><tr><td><input type="checkbox"/> Residential</td><td><input type="checkbox"/> Construction Site</td></tr><tr><td><input checked="" type="checkbox"/> Commercial</td><td></td></tr><tr><td><input type="checkbox"/> Industrial</td><td></td></tr><tr><td><input type="checkbox"/> Public</td><td></td></tr></tbody></table>		Land Use		<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site	<input checked="" type="checkbox"/> Commercial		<input type="checkbox"/> Industrial		<input type="checkbox"/> Public	
Material																						
<input type="checkbox"/> Hazardous	<input checked="" type="checkbox"/> Sediment																					
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other water																					
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown																					
Land Use																						
<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site																					
<input checked="" type="checkbox"/> Commercial																						
<input type="checkbox"/> Industrial																						
<input type="checkbox"/> Public																						
Est. Quantity:	?																					
Direct/Constructed Connections Found?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																					
Description:	washing down Business																					
Source Investigation Conducted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source Identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																			
Source/Owner of Discharge/Connection:	C.L. Frost																					
Entered Storm Drain System/Receiving Waters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					

Action and Closure

Referred To:	C.L. Frost
Phone:	
City:	Sand City
Dept.:	
Action Taken	told Mark that this can not be happening
Date Closed:	5-17-07

Illicit Discharge/Connection Reporting and Response

Date/Time:	6-21-07 1:30 PM	Report No.	3																				
Received by:	Chief Klein																						
Reported by:																							
Address:	City Hall																						
Phone:																							
Location:	Sand City / Utility services off 12 st.																						
Report:	<table border="1"><thead><tr><th colspan="2">Material</th><th colspan="2">Land Use</th></tr></thead><tbody><tr><td><input type="checkbox"/> Hazardous</td><td><input type="checkbox"/> Sediment</td><td><input type="checkbox"/> Residential</td><td><input type="checkbox"/> Construction Site</td></tr><tr><td><input type="checkbox"/> Wastewater</td><td><input checked="" type="checkbox"/> Other water</td><td><input checked="" type="checkbox"/> Commercial</td><td></td></tr><tr><td><input type="checkbox"/> Oil/Grease</td><td><input type="checkbox"/> Unknown</td><td><input type="checkbox"/> Industrial</td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/> Public</td><td></td></tr></tbody></table>			Material		Land Use		<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site	<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other water	<input checked="" type="checkbox"/> Commercial		<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial				<input type="checkbox"/> Public	
Material		Land Use																					
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site																				
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other water	<input checked="" type="checkbox"/> Commercial																					
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial																					
		<input type="checkbox"/> Public																					
Est. Quantity:	20 gal.																						
Direct/Constructed Connections Found?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
Description:	Persons washing Truck water running in storm drain																						
Source Investigation Conducted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source Identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																				
Source/Owner of Discharge/ Connection:																							
Entered Storm Drain System/Receiving Waters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						

Action and Closure

Referred To:	
Phone:	
City:	
Dept.:	
Action Taken	Talk to peoples will not do again
Date Closed:	

Illicit Discharge/Connection Reporting and Response

Date/Time:	10-22-07 3:30 PM	Report No.	14																				
Received by:	Public work																						
Reported by:	Public work																						
Address:	Cal. Ave																						
Phone:																							
Location:	Cal. Ave																						
Report:	<table border="1"><thead><tr><th colspan="2">Material</th><th colspan="2">Land Use</th></tr></thead><tbody><tr><td><input type="checkbox"/> Hazardous</td><td><input type="checkbox"/> Sediment</td><td><input type="checkbox"/> Residential</td><td><input type="checkbox"/> Construction Site</td></tr><tr><td><input type="checkbox"/> Wastewater</td><td><input checked="" type="checkbox"/> Other car wash</td><td><input checked="" type="checkbox"/> Commercial</td><td></td></tr><tr><td><input type="checkbox"/> Oil/Grease</td><td><input type="checkbox"/> Unknown</td><td><input type="checkbox"/> Industrial</td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/> Public</td><td></td></tr></tbody></table>			Material		Land Use		<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site	<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other car wash	<input checked="" type="checkbox"/> Commercial		<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial				<input type="checkbox"/> Public	
Material		Land Use																					
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site																				
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other car wash	<input checked="" type="checkbox"/> Commercial																					
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial																					
		<input type="checkbox"/> Public																					
Est. Quantity:	10 gal																						
Direct/Constructed Connections Found?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						
Description:	washing cars in street																						

Illicit Discharge/Connection Reporting and Response

Date/Time: 6/29/07 8:41 a.m. Report No. 5

Received by: _____
Reported by: Public works
Address: _____
Phone: _____
Location: Dias st. Chris Diner Heating & sheet metal

Report:

Material		Land Use	
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other <u>sewage water</u>	<input checked="" type="checkbox"/> Commercial	
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial	
		<input type="checkbox"/> Public	

Est. Quantity: 10 gal.

Direct/Constructed Connections Found? ☐ Yes ☒ No

Description: person washing truck & water running in storm drain

Source Investigation Conducted? ☒ Yes ☐ No Source Identified? ☒ Yes ☐ No

Source/Owner of Discharge/Connection: _____

Entered Storm Drain System/Receiving Waters? ☒ Yes ☐ No

Action and Closure

Referred To: _____
Phone: _____
City: _____
Dept.: _____
Action Taken: spoke with individual & gave him a brochure on materials that flow in storm drains.

Date Closed: 6/29/07 8:55 a.m.

Illicit Discharge/Connection Reporting and Response

Date/Time:	7-20-07	4:00 PM.	Report No.	6																		
Received by:																						
Reported by:	Public Works																					
Address:																						
Phone:																						
Location:																						
Report:	<table border="1"><thead><tr><th colspan="2">Material</th></tr></thead><tbody><tr><td><input type="checkbox"/> Hazardous</td><td><input type="checkbox"/> Sediment</td></tr><tr><td><input type="checkbox"/> Wastewater</td><td><input type="checkbox"/> Other <u>Soup Water</u></td></tr><tr><td><input type="checkbox"/> Oil/Grease</td><td><input type="checkbox"/> Unknown</td></tr></tbody></table>		Material		<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Wastewater	<input type="checkbox"/> Other <u>Soup Water</u>	<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<table border="1"><thead><tr><th colspan="2">Land Use</th></tr></thead><tbody><tr><td><input type="checkbox"/> Residential</td><td><input type="checkbox"/> Construction Site</td></tr><tr><td><input checked="" type="checkbox"/> Commercial</td><td></td></tr><tr><td><input type="checkbox"/> Industrial</td><td></td></tr><tr><td><input type="checkbox"/> Public</td><td></td></tr></tbody></table>		Land Use		<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site	<input checked="" type="checkbox"/> Commercial		<input type="checkbox"/> Industrial		<input type="checkbox"/> Public	
Material																						
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment																					
<input type="checkbox"/> Wastewater	<input type="checkbox"/> Other <u>Soup Water</u>																					
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown																					
Land Use																						
<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site																					
<input checked="" type="checkbox"/> Commercial																						
<input type="checkbox"/> Industrial																						
<input type="checkbox"/> Public																						
Est. Quantity:	25 gal.																					
Direct/Constructed Connections Found?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																					
Description:	washing out inside of Delivery truck																					
Source Investigation Conducted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Source Identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																		
Source/Owner of Discharge/Connection:	Gianis Bakery Ortiz																					
Entered Storm Drain System/Receiving Waters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					

Action and Closure

Referred To:	
Phone:	
City:	
Dept.:	
Action Taken	Talk to person doing washing
Date Closed:	7-20-7

Illicit Discharge/Connection Reporting and Response

Date/Time:	7/24/17 1:00pm	Report No.	7																				
Received by:																							
Reported by:	Fred @ Sand city Public Works																						
Address:																							
Phone:																							
Location:	Crazy Drains																						
Report:	<table border="1"><thead><tr><th colspan="2">Material</th><th colspan="2">Land Use</th></tr></thead><tbody><tr><td><input type="checkbox"/> Hazardous</td><td><input type="checkbox"/> Sediment</td><td><input type="checkbox"/> Residential</td><td><input type="checkbox"/> Construction Site</td></tr><tr><td><input type="checkbox"/> Wastewater</td><td><input checked="" type="checkbox"/> Other wash vehicle</td><td><input type="checkbox"/> Commercial</td><td></td></tr><tr><td><input type="checkbox"/> Oil/Grease</td><td><input type="checkbox"/> Unknown</td><td><input type="checkbox"/> Industrial</td><td></td></tr><tr><td></td><td></td><td><input type="checkbox"/> Public</td><td></td></tr></tbody></table>			Material		Land Use		<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site	<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other wash vehicle	<input type="checkbox"/> Commercial		<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial				<input type="checkbox"/> Public	
Material		Land Use																					
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site																				
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other wash vehicle	<input type="checkbox"/> Commercial																					
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial																					
		<input type="checkbox"/> Public																					
Est. Quantity:	30 gallons																						
Direct/Constructed Connections Found?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																						
Description:	person was washing vehicle & runoff was entering storm drain.																						
Source Investigation Conducted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Source Identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																				
Source/Owner of Discharge/Connection:	Crazy Drains on Calif. St.																						
Entered Storm Drain System/Receiving Waters?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																						

Action and Closure

Referred To:	
Phone:	
City:	
Dept.:	
Action Taken	spoke with individual washing & handed him a pamphlet on BMP
Date Closed:	7/24/17

Illicit Discharge/Connection Reporting and Response

Date/Time: 8/1/07 8:30am. Report No. 8

Received by: _____
Reported by: Fred Menezes @ Sand city public works
Address: _____
Phone: _____
Location: _____

Material		Land Use	
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other <u>Soap</u>	<input checked="" type="checkbox"/> Commercial	
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial	
		<input type="checkbox"/> Public	

Est. Quantity: 20 gallons

Direct/Constructed Connections Found? ☐ Yes ☒ No

Description: Individual was washing car.

Source Investigation Conducted? ☒ Yes ☐ No Source Identified? ☒ Yes ☐ No

Source/Owner of Discharge/ Connection: Chris Pinner Heating & Sheet metal / diaz st.

Entered Storm Drain System/Receiving Waters? ☒ Yes ☐ No

Action and Closure

Referred To: _____
Phone: _____
City: _____
Dept.: _____
Action Taken: I spoke with individual about soapy water going into storm drain & provided him with pamphlet.
Date Closed: 8/1/07

Illicit Discharge/Connection Reporting and Response

Date/Time: 8/1/07 1:00 pm Report No. 9

Received by: _____
Reported by: Fred Meneses @ Sand city public works
Address: _____
Phone: _____
Location: _____

Report: Material
☐ Hazardous ☐ Sediment
☐ Wastewater ☒ Other soap
☐ Oil/Grease ☐ Unknown

Land Use
☐ Residential ☐ Construction Site
☒ Commercial
☐ Industrial
☐ Public

Est. Quantity: 20 gallons

Direct/Constructed Connections Found? ☐ Yes ☒ No

Description: Individual washing car.

Source Investigation Conducted? ☒ Yes ☐ No Source Identified? ☒ Yes ☐ No

Source/Owner of Discharge/ Connection: Gene's Import + Autobody @
Shasta Ave.

Entered Storm Drain System/Receiving Waters? ☐ Yes ☒ No

Action and Closure

Referred To: _____
Phone: _____
City: _____
Dept.: _____

Action Taken: I spoke with owner about illicit discharge & provided him with a pamphlet.

Date Closed: 8/1/07

Date Closed: 8/1/07

Illicit Discharge/Connection Reporting and Response

Date/Time: 8/17/07 4:00pm Report No. 11

Received by: _____
Reported by: public works
Address: _____
Phone: _____
Location: 801 A & B Calif. St.

Report:

Material		Land Use	
<input type="checkbox"/> Hazardous	<input type="checkbox"/> Sediment	<input type="checkbox"/> Residential	<input type="checkbox"/> Construction Site
<input type="checkbox"/> Wastewater	<input checked="" type="checkbox"/> Other <u>soap</u>	<input checked="" type="checkbox"/> Commercial	
<input type="checkbox"/> Oil/Grease	<input type="checkbox"/> Unknown	<input type="checkbox"/> Industrial	
		<input type="checkbox"/> Public	

Est. Quantity: 30 gallons

Direct/Constructed Connections Found? ☐ Yes ☒ No

Description: person washing large shuttle bus

Source Investigation Conducted? ☒ Yes ☐ No Source Identified? ☒ Yes ☐ No

Source/Owner of Discharge/Connection: Kyle auto racing - -
soapy water

Entered Storm Drain System/Receiving Waters? ☐ Yes ☐ No

Action and Closure

Referred To: _____
Phone: _____
City: _____
Dept.: _____
Action Taken: owner was informed & given a pamphlet

Date Closed: 8/17/07

Enforcement Actions in Response to Illegal Disposal Incidents

The only enforcement actions taken by the City during the current reporting period in response to illegal disposal incidents were to issue verbal warnings to the owners of the businesses. These individuals were also informed that, if the incident continues or is repeated, they will be fined by the City for the illegal dumping of substances into the storm drains.

The city also gives the business owners a pamphlet about helping to prevent the pollution of the Monterey Bay waters, so that they become more familiar with regard to where the actual illicit or illegal discharge is going, and what it is affecting. Any questions these individuals may have are referred to the Public Works or Police Departments.

SUPPORTING MATERIALS FOR BMP 6-4.a

IRRIGATION SYSTEM INSPECTION INFORMATION

Name and Location of Irrigation Site: Back parking lot

Inspection Date: 6-1-07

Type of Irrigation System: ☐ Manual ☒ Automatic

INSPECTION RESULTS			
TYPE OF SYSTEM AND PERFORMANCE MEASURES INPSECTED	SATISFACTORY	UNSATISFACTORY	COMMENTS REGARDING CORRECTIVE ACTION TAKEN
AUTOMATIC SYSTEMS			
The system irrigates when activated	X		
The system provides water to the entire area it is intended to service and does not over water nor create runoff of fertilizer.	X		
The system is adjusted to avoid watering hardscapes, tree trunks, or other unintended targets	X		
The system shuts down when de-activated	X		
The system is checked monthly for proper coverage, and any deficiencies are promptly repaired	X		
The sprinklers are free of interference from grass and debris	X		
The system's operational frequency is seasonally adjusted, and when rain is forecasted for more than one day, the system shall be turned off until irrigation is again needed	X		
The system was operated in conformance with local water conservation regulations	Y		
MANUAL SYSTEMS			
The system is not left operating while unattended for more than 30 minutes			
The system does not cause erosion from excessive flow			
The system has shut off devices on all hoses			
The system was operated in conformance with local water conservation regulations			

JWS

IRRIGATION SYSTEM INSPECTION INFORMATION

Name and Location of Irrigation Site: City Hall

Inspection Date: 6-1-07

Type of Irrigation System: ☐ Manual

☒ Automatic

INSPECTION RESULTS			
TYPE OF SYSTEM AND PERFORMANCE MEASURES INSPECTED	SATISFACTORY	UNSATISFACTORY	COMMENTS REGARDING CORRECTIVE ACTION TAKEN
AUTOMATIC SYSTEMS			
The system irrigates when activated	✓		
The system provides water to the entire area it is intended to service and does not over water nor create runoff of fertilizer.	✓		
The system is adjusted to avoid watering hardscapes, tree trunks, or other unintended targets	✓		
The system shuts down when de-activated	✓		
The system is checked monthly for proper coverage, and any deficiencies are promptly repaired	✓		
The sprinklers are free of interference from grass and debris	✓		
The system's operational frequency is seasonally adjusted, and when rain is forecasted for more than one day, the system shall be turned off until irrigation is again needed	✓		
The system was operated in conformance with local water conservation regulations	✓		
MANUAL SYSTEMS			
The system is not left operating while unattended for more than 30 minutes			
The system does not cause erosion from excessive flow			
The system has shut off devices on all hoses			
The system was operated in conformance with local water conservation regulations			

JWS

IRRIGATION SYSTEM INSPECTION INFORMATION

Name and Location of Irrigation Site: City park

Inspection Date: 6-1-07

Type of Irrigation System: ☐ Manual ☒ Automatic

INSPECTION RESULTS			
TYPE OF SYSTEM AND PERFORMANCE MEASURES INPSECTED	SATISFACTORY	UNSATISFACTORY	COMMENTS REGARDING CORRECTIVE ACTION TAKEN
AUTOMATIC SYSTEMS			
The system irrigates when activated	x		
The system provides water to the entire area it is intended to service and does not over water nor create runoff of fertilizer.	x		
The system is adjusted to avoid watering hardscapes, tree trunks, or other unintended targets	x		
The system shuts down when de-activated	x		
The system is checked monthly for proper coverage, and any deficiencies are promptly repaired	x		
The sprinklers are free of interference from grass and debris	x		
The system's operational frequency is seasonally adjusted, and when rain is forecasted for more than one day, the system shall be turned off until irrigation is again needed	x		
The system was operated in conformance with local water conservation regulations	x		
MANUAL SYSTEMS			
The system is not left operating while unattended for more than 30 minutes			
The system does not cause erosion from excessive flow			
The system has shut off devices on all hoses			
The system was operated in conformance with local water conservation regulations			

JWS

IRRIGATION SYSTEM INSPECTION INFORMATION

Name and Location of Irrigation Site: Cal. Ave.

Inspection Date: _____

Type of Irrigation System: ☐ Manual ☒ Automatic

INSPECTION RESULTS		
TYPE OF SYSTEM AND PERFORMANCE MEASURES INSPECTED	SATISFACTORY	UNSATISFACTORY
AUTOMATIC SYSTEMS		
The system irrigates when activated	X	
The system provides water to the entire area it is intended to service and does not over water nor create runoff of fertilizer.	X	
The system is adjusted to avoid watering hardscapes, tree trunks, or other unintended targets	X	
The system shuts down when de-activated	X	
The system is checked monthly for proper coverage, and any deficiencies are promptly repaired	X	
The sprinklers are free of interference from grass and debris	X	
The system's operational frequency is seasonally adjusted, and when rain is forecasted for more than one day, the system shall be turned off until irrigation is again needed	X	
The system was operated in conformance with local water conservation regulations	X	
MANUAL SYSTEMS		
The system is not left operating while unattended for more than 30 minutes	✓	
The system does not cause erosion from excessive flow		
The system has shut off devices on all hoses		
The system was operated in conformance with local water conservation regulations		

JWC

SUPPORTING MATERIALS FOR BMP 6-6.a

STREET SWEEPING INFORMATION

Harvey
Johnson

Describe the City's educational efforts, in the form of brochures and newsletter information, that were made to encourage community cooperation with street sweeping schedules and to convey the importance of street sweeping. Also state how, and how many, flyers were distributed notifying residents of the street sweeping schedules:

No flyers were handed out about street sweeping, most people know what day sweeping is done

Was the City's street sweeping equipment maintained and cleaned with drainage to a sanitary sewer?.

☐ Yes ☒ No If no, explain: City of Monterey dumps at its Corp yard

Were street sweepings will be disposed of at the landfills and not left in piles along roads?

☒ Yes ☐ No If no, explain: City of Monterey disposes of its sweepings

Were all municipal parking structures and municipal surface parking lots inspected for trash and debris at least weekly, and was trash picked up and removed?

☒ Yes ☐ No If no, explain: _____

For municipal lots or structures where there are more than 150 spaces, was the lot or structure cleaned at least once a week regardless of inspections, and was cleaning done by a combination of blowers and sweepers, brooms, or some other method that did not wash or convey the debris into the storm drain system? (Note: Exceptions may be made when there is an effective treatment system installed in the storm drain system serving the lot or structure).

☒ Yes ☐ No If no, explain: _____

One of the measures described in the “Sweeping and Cleaning” procedures on page E-180 of the MRSWMP is to inform residents of the street sweeping schedules, so they can keep their vehicles off the street in order to enable the sweeper to most effectively perform sweeping.

The City hands out copies of its street sweeping schedule to members of the public during its principal public event, the West End event in August.

In addition to the public education activity described in the paragraph above, the eight co-permittees concluded that the most cost-effective means of notifying residents of the scheduled street sweeping programs in each entity would be through the placement of display ads in the newspapers of general circulation within those entities. These ads were placed in late June and early July 2007 to accomplish the objective of notifying residents of the importance of street sweeping in preventing storm water pollution, and to enable them to learn what the normal sweeping days are for their streets.

SUPPORTING MATERIALS FOR BMP 6-10.c

STORM DRAIN SYSTEM INSPECTION AND MAINTENANCE INFORMATION

Describe the City's storm drain system inspection and maintenance program, including such things as:

- Procedures used to identify any structures in need of immediate repair to maintain structural integrity
- What parameters are used by field crews to determine when inlets and catch basins have become 40% full of accumulated trash, or debris is more than four inches deep, so that they can be cleaned as needed to meet this minimum standard
- What is done to ensure that catch basins and inlets are stenciled and re-stenciled as necessary
- What procedures are in place to ensure that inspections are conducted more frequently during the wet season for problem areas where sediment or trash accumulates more often.

Mar

25
18

We drive the City every Morning
and look for problems in the City. During rainy
season we check all drain drains to see if they
need cleaning and that they are running
Maris Sidenstecker just came and stenciled
all the storm draining

Does the City keep accurate logs of the number of catch basins cleaned?

☒ Yes ☐ No If no, explain: _____

Sand City

Is the amount of waste collected recorded?

☐ Yes ☒ No If no, explain: contracted out

Are wastes collected from cleaning activities of the drainage system stored in appropriate containers or temporary storage sites in a manner that prevents discharge to the storm drain?

☐ Yes ☒ No If no, explain: contractor takes to Dump

Are the wastes dewatered, with outflow into the sanitary sewer, and is collected debris properly disposed of at a landfill?

☒ Yes ☐ No If no, explain: _____

Are reaches of the storm drain system with drainage problems regularly cleaned or flushed to keep the pipe clear of excessive buildup?

☒ Yes ☐ No If no, explain: _____

■ = 1 STORM DRAIN
29 TOTAL WITHIN
CITY LIMITS



November 2006 Sand City
Storm Drains

Sylvan & Fell o.k.

tioga next to costco / need

tioga @ budget rental / need

3 on redwood & Holly / need

2 @ Holly & ortiz / need

3 out of 4 on Hickory & ortiz / need

1 out of 3 on Elder between Contra Costa & Catalina

2 @ Shasta between Contra & Catalina

1 @ ortiz between Contra & Catalina

2 @ contra Costa by Kelly's & across street

2 @ Contra costa by Cypress Cabinets

1 out of 3 @ John & Redwood

2 behind office depot on Metz

2 on circuit city side end of Playa

2 on Calif behind albertson's